

Assistant Teachers

Phelps Child Care Center - Robin's Nest

Sleepy Hollow, NY 10591

Assistant Teacher

Full-time, Part-time

Onsite

\$18.00 - \$20.00 an hour

Posted on July 21, 2026

Organization Statement

The Robin's Nest is a childcare center located in Sleepy Hollow, New York that believes children learn best in a homelike environment. We strive to create an atmosphere of safety where children are given opportunities to explore and create while learning how to communicate and interact with adults and other children.

We offer different age groups where each function independently while interacting with others. We create routines which are age appropriate and responsive to individual needs. Our programs are designed to include every child regardless of special needs or disability to help them learn and grow.

The Robin's Nest includes both planned activities and spontaneous learning which is centered around the children's interests and abilities. Our daily plans include art, language, math, science, music and movement to create fun and variety. We provide regular snacks and meals along with a rest period. Children are exposed to both indoor and outdoor play. We provide flexibility in our routines both as a group and as individuals to meet the needs of every child within our learning center family.

All of our activities and routines are designed to create a positive self-image for the children while helping them learn how to develop inner controls and cooperation with others. Our goal with every child is to promote their physical and emotional health while creating a positive and safe learning environment as they develop their abilities to care for themselves and interact with the world around them.

The Robin's Nest in Sleepy Hollow, NY is accredited by the National Association for the Education of Young Children (NAEYC). As a parent, you can feel confident in sending your child to our child care center, knowing our staff is trained and capable of providing the exceptional quality of care you expect.

Becoming NAEYC accredited is a rigorous process, which is voluntary. It demonstrates that the child care center consistently meets national standards of excellence. Our program is proud to have earned NAEYC Accreditation – the mark of quality for early childhood education programs. The Robin's Nest meets all 10 NAEYC standards of excellence in early childhood education.

- A safe and healthy environment for children
- Well-trained teachers
- Exceptional teaching materials
- A curriculum which is developmentally sound and age-appropriate

Being NAEYC accredited shows our commitment to providing exceptional care and programs for your child. Accreditation lasts for five years, at which time the evaluation process begins again for re-accreditation.

Job Description

We are looking for applicants who are passionate about early childhood, creative, energetic, nurturing and work well with adults and children. The candidate will demonstrate good judgment in the care and play with the children. They will be responsible for direction and overall supervision of a group of toddler children, perform activities that ensure the safety, involvement, and creativity of each individual in the group and work cooperatively with the lead teacher to discuss and aide in the implementation of daily plans in accordance with the current curriculum.

Responsibilities

We are looking for applicants who are passionate about early childhood, creative, energetic, nurturing and work well with adults and children. The candidate will demonstrate good judgment in the care and play with the children. They will be responsible for direction and overall supervision of a group of toddler children, perform activities that ensure the safety, involvement, and creativity of each individual in the group and work cooperatively with the lead teacher to

discuss and aide in the implementation of daily plans in accordance with the current curriculum.

Qualifications

Experience working with young children.

Holds a degree/certificate or is pursuing a degree/certificate in Early Childhood Education.

- **Minimum Education Level:** Some College Credits
- **Preferred Education Level:** CDA Credential (with credit-bearing certificate)

Application Instructions

Contact Center Director - Melanie Melo

mmelo@robinsnestny.org

(914) 366-3232

Language Requirements

English