

Early Childhood Education; Woodside - Teacher's Aide

The Child Center of NY

Woodside, NY 11377

Other

Part-time

Onsite

\$18.19 - \$18.47 an hour

Posted on May 8, 2026

Organization Statement

The Child Center of NY strengthens children and families with skills, opportunities, and emotional support to build healthy, successful lives.

Job Description

Essential Functions:

- Perform the functions of this position with a strong understanding of the Head Start Performance Standards and the component plans; and thorough knowledge and application of Developmentally Appropriate Practices
- Assist in facilitating activities of the children, including daily activities, field trips, selecting and arranging equipment and materials in the classroom
- Collaborate with other staff and classroom team members to maintain the function of classroom, focused on meeting the needs of children both collect and individual
- Assist in maintaining a safe and healthy classroom environment. Assure that classroom equipment, furniture, materials, and supplies are properly maintained and stored;
- Assist in conducting daily health checklist and monthly environment checklist.
- Assist in assuring that files are complete, accurate, and confidentially maintained.
- Perform other duties, as may be required.

Supervisory Responsibilities:

- Assist in the management of the overall direction, and evaluation of the classroom in accordance with the federal, state, locals' requirements as well as agency policies and

applicable laws.

Responsibilities

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Minimum Qualifications:

- A High School Diploma or GED
- Will support families that predominantly speak Spanish or Bengali and others, may be required depending on client needs.?
- Experience working with children.
- Proficiency in Microsoft Office products
- Ability to plan and carry out assignments independently.
- Ability to prioritize, adhere to timelines and multi-task

Qualifications Preferred:

- Age-appropriate Child Development Associates (CDA) Credential.

Application Instructions

Please click to apply: <https://jobs.dayforcehcm.com/en-US/childcenterny/CANDIDATEPORTAL/jobs/19017>

Language Requirements

English