



# Cda Curriculum Developer And Instructor

LaGuardia Community College

Long Island City, NY 11101

Other

Part-time

Hybrid

\$50.00 - \$50.00 an hour

Posted on April 7, 2026

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## Organization Statement

The Career and Professional Programs (CAPP) unit within the Division of Adult and Continuing Education (ACE) at LaGuardia Community College offers workforce-aligned certificate and training programs designed to help adult learners gain the skills needed to enter, advance, or transition in today's job market.

## Job Description

Location: LaGuardia Community College

Department: Adult and Continuing Education (ACE) – Career and Professional Programs

Status: Part-Time

Salary: \$50 per hour

Modality: Curriculum Development will be remote. Instruction will be in Person.

## Schedule:

Curriculum Development: Now - June 2026

Instruction: Summer 2026 (Schedule TBD)

## Program Description

The Career and Professional Programs division at LaGuardia Community College seeks a part-time Instructor & Curriculum Developer to support the development and delivery of a 150-hour CDA Infant/Toddler preparation course. The program prepares adult learners for Child Development Associate (CDA) Certification, providing foundational knowledge and applied skills aligned with industry standards.

## **Responsibilities**

### **Duties and Responsibilities**

Under the supervision of the Program Manager, the Instructor & Curriculum Developer will:

Develop and revise curriculum for a 150-hour CDA Infant/Toddler certification course, aligned with CDA competency standards

Create lesson plans, instructional materials, and assessments

Deliver engaging instruction to adult learners, including synchronous and asynchronous sessions

Ensure course and program learning outcomes are met

Evaluate student progress, maintain attendance and grading records, and submit required documentation

Modify instructional approaches in response to feedback and program needs

Participate in program meetings, orientations, and debriefs as required

### **Qualifications**

Required:

T-TAP Credential

BA/MS in Early Childhood Education or equivalent degree in related field

Experience developing curriculum for adult learners

Experience teaching or training in early childhood education or childcare

Knowledge of CDA Infant/Toddler competency standards

Ability to deliver instruction effectively in both in-person and online environments

Ability to work with diverse adult

learners and learning styles

**Preferred:**

Prior experience preparing students for CDA Certification

Teaching experience in hybrid or online formats

### **Application Instructions**

Please send resumes to [thobbs@lagcc.cuny.edu](mailto:thobbs@lagcc.cuny.edu).

### **Additional Information**

Instructor must have T-TAP Credential.  
Familiarity with CDA process is preferable.

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