

Teaching Assistant

Childhood Friends Inc

Rotterdam, NY 12303

Assistant Teacher

Full-time

Onsite

\$16.00 - \$17.00 an hour*

* Wages are based on education and experience

Posted on September 8, 2025

Organization Statement

Childhood Friends, Inc. provides a safe, warm, loving, and enriching environment. The purpose of Childhood Friends, Inc. is to provide activities and experiences that build self-esteem and nurture your children's emotional, psychological, physical and intellectual needs.

"Great minds start little"

Our major goal is to make learning fun and exciting while providing the love, security, and care of a school environment. Childhood Friends, Inc. gives your child a home away from home.

Job Description

Assist the lead teacher in keeping a welcoming, inclusive environment for all students while assisting with activities and learning exercises. Additionally, you assist in keeping parents informed about their child's growth and learning and preserve student records of conduct and progress.

Responsibilities

- Assist in the creation of a classroom conducive to learning and appropriate to the physical, social, and emotional development of children
- Assist in Implementing the curriculum each day
- Interact with the children in a way which conveys respect and nurturing
- Support the social and emotional development of children
- Engage in active play with children; this often means getting down on the floor to interact with them

- Assist in providing activities and opportunities that encourage curiosity, exploration, and problem solving appropriate to the development levels of the children
- Attend to the personal hygiene of each child in your care, including changing diapers or soiled clothing and washing hands
- Keeping a clean and well-kept classroom at all times
- Maintain a safe environment based on safety standards set by the Center and state guidelines
- Work cooperatively and effectively as a team member by communicating and contributing information on a continuous basis
- Maintain open, friendly, and cooperative relationship with each child's family and encourage their involvement in the program
- Continue professional development through attending workshops, conferences, and other staff development opportunities
- Consistently assist lead teacher with daily tasks and activities

Other Responsibilities and Duties:

- Perform duties as planned for the assigned classroom
- Assist in maintaining accurate and appropriate records for children in the assigned classroom
- Help other staff in preparing meals for children as required
- Demonstrate behavior that is professional, ethical, and responsible
- Perform other reasonable duties and responsibilities as assigned by the Director

Physical Requirements:

- Safely picking up young children
- Bend, kneel and lower yourself to children's level
- Sit in child-sized chairs and on the floor
- Stand for long periods of time,

Qualifications

At least 18 years of age with a high school or general equivalent to a diploma. Must have at least 2 years' experience of working with young children. Must be kind, patient, and flexible.

- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** Associate's Degree

Application Instructions

Please send resume and references

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