

Assistant Teacher

Broadway Housing Communities

New York, NY

Assistant Teacher

Full-time

Onsite

\$42,000 - \$48,000 a year

Posted on May 19, 2025

Organization Statement

Broadway Housing Communities is seeking an Assistant Teacher for our art-based and Reggio-inspired Early Childhood Programs. This is a full-day program, committed to providing individualized, comprehensive educational services for 3-5 year old children and their families in West Harlem. The Assistant Teacher manages a classroom in accordance with Program Performance Standards, Board of Directors, Policy Council, and Broadway Housing Communities policies and procedures.

Job Description

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Responsibilities

- ? Supports classroom teachers and leads age groups in implementing high quality and developmentally appropriate practice.
- ? Planning and supervising a warm, nurturing developmentally appropriate environment for the development of the whole child while practicing Dorothy Day Early Childhood Center's high level of care and educational standards.
- ? Designing and maintaining a classroom environment that facilitates active, hands-on learning, group management, self-expression and choice, cultural diversity and inclusion of all children, parents, volunteers and staff.
- ? Assist with the planning and implementing of lessons.

- ? Document student progress through work samples, observations and Teaching Strategies Gold Assessments.
- ? Participate in mandatory planning, staff meetings and Professional Development.
- ? Ensures implementation of Broadway Housing Communities philosophy and foundational beliefs in all educational practices e.g. Reggio-based curriculum, inclusive and anti-bias education, and instructional practices.
- ? Supports roll out of Education and Development initiatives in program
- ? Uses education quality tools (e.g. work samples, small group notes, and child observations), to assess program and curriculum implementation.
- ? Supports and identifies interventions for behavior challenges.
- ? Partners and communicates effectively with families.
- ? Serve as a role-model for all teachers.

Qualifications

Prefer a minimum of 9 college credits in early childhood education or childhood education and/or intention to enroll in an education program. A minimum of one year of early childhood experience is necessary. Candidates should also possess knowledge and understanding of child development, and developmentally appropriate teaching strategies.

- **Minimum Education Level:** Some College Credits
- **Preferred Education Level:** Associate's Degree

Application Instructions

Contact: jtrujillo@broadwayhousing.org